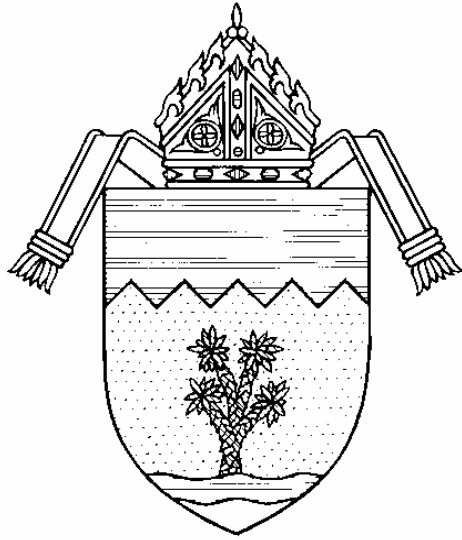


DIOCESE OF LAS VEGAS



VOLUNTEER APPLICATION

Present or Last Company with whom you Volunteered	Volunteer Service From	Position and Duties	Reason for Leaving
Name	(mo/yr)		
Address	To (mo/yr)		
City, State, Zip Code			
Telephone/E-mail			

Have you ever pled guilty, or no contest to, or been convicted of a felony? Yes No
 If yes, please give the date(s) and details:

Have you ever pled guilty, or no contest to, or been convicted of a misdemeanor resulting in imprisonment within the last seven years?
 Yes No

If yes, please give the date(s) and details:

NOTE: Answering "Yes" to these questions does not constitute an automatic bar to volunteer service. Factors such as age and time of the offense, seriousness and nature of the violation, and the position for which you are applying will be taken into account. (Do not include minor traffic citations and arrests or convictions which have been sealed or expunged in answering these questions.)

Please indicate any actual experience, skills, training and qualifications (e.g., clerical skills, professional skills, personal skills, etc.), that you have which you feel are relevant to the position for which you are applying.

Do you speak any Foreign Language? If yes, please specify the following:

Foreign Language	<i>Speak</i>			<i>Read</i>			<i>Write</i>		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor
Foreign Language	<i>Speak</i>			<i>Read</i>			<i>Write</i>		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor

Driver License (State/County) License No. Expiration Date

Name on License (if different than listed as applicant) _____

Have you ever used another name? Yes No. If Yes, what name(s): _____

Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your background, work, educational or other record? If yes, please explain:

Are you capable of performing the essential job duties required of the position for which you are applying? Yes No

Hobbies/Special Interests: _____

Other educational experiences you believe may be relevant: _____

Are you volunteering as part of a community service commitment? [] Yes [] No.
 If yes, what is the community service for? _____

Do you belong to a parish within the Diocese of Las Vegas? [] Yes [] No.
 If yes, which parish? _____

How did you hear about volunteering opportunities? _____

PERSONAL REFERENCES

Please list persons who know you well -- **not** previous employers or relatives:

Name	Occupation	Address (Street, City and State)	Telephone Number/ e-mail	Number of Years Known

EMERGENCY CONTACT INFORMATION

Name of emergency contact: _____

Best way to reach emergency contact: _____

VOLUNTEER SERVICE ACKNOWLEDGMENTS

- **In the event I am able to render service in a position with the Diocese of Las Vegas, I agree to comply with all Diocese of Las Vegas policies, procedures, rules and regulations. I understand that all volunteers must have a criminal background check in order to begin service.**
- **I understand that volunteers who work with children are required to take the Virtus® “Protecting God’s Children” class and sign the Virtus® code of conduct form. This is a free workshop provided throughout the Diocese.**
- **I understand that volunteers must maintain confidentiality of all people/clients served.**
- **I understand that Volunteers must promote the philosophy, mission, work and activities of Roman Catholic Church and agree to treat all other volunteers, employees of the Diocese and the general public at all times in a positive, professional manner.**
- **Volunteers must contact the direct supervisor or the person to whom they report if they are unable to follow through with their commitment.**
- **I understand that volunteers must not have in their possession illegal substances, firearms, alcohol during their volunteer time.**
- **I understand that I am responsible for the safety of their own personal property. We recommend that all valuables be left at home.**
- **In connection with, and during the duration of my volunteer services with the Diocese, I understand that investigative background inquiries will be made on myself, including, without limitation, consumer, criminal (through fingerprinting), driving and other reports. These reports will include, but are not limited to, information as to my general reputation, character and history. Further I understand that the Diocese will be requesting information from various federal, state and other agencies which maintain public and non-public records concerning my past activities, including, without limitation my driving, credit, and other experience.**

